**Friends of the Calaveras County Library**

**Zoom Board Meeting Minutes- January 13, 2021**

Zoom meeting called to order at 9:05 AM.

Present: Pru Starr, Diane Jarvi, Shirley Huberty, Karen Eggleston, Richard Raso, Arlene Weissman.

Ex-Officio Members & Guests: Bob Dean (At Large), Nancy Giddens (County Librarian), Herb Pike (Guest from Arnold).

Absent: Phil Guttierrez (Literacy Director), Valley Springs, Murphys, Copperopolis, Moke Hill.

Minutes & Agenda: December Zoom minutes and todays January agenda approved [M/S/A].

**REPORTS**

Literacy- Phil was unavailable at the time of the meeting, but provided a written report shortly thereafter. Please see attached report.

Librarian-

* Recruitments: West Point Library Assistant position is still open.

The Library Assistant 1 position in San Andrea is almost complete.

A revised job description for a Children’s Programing person will be submitted this week.

* Returning Staff: Lynn Cuneo returned on December 10th.
* Angels Camp: The branch is almost complete. They hope to have a soft opening sometime next week. Volunteers are needed to help Patty Smalling as two people are needed in the new location. Nancy has sent out an email requesting help. We are now waiting for HR/Risk to inspect the new location and make sure we have proper signage, cleaning logs, cleaning supplies and PPE arranged.
* Zip Books: The State Library grant for this program will end this year. Nancy will promote this program actively so we will be sure to use up all the money we have this year. Since the Governor has not funded this program, we will need donations to continue. Nancy will be working with the Auditor to see if we can establish an Amazon Business account where we can put an amount of money and use that to continue this service. Nancy will keep us informed of the progress she makes.
* Bookmobile: We need to decide which color we want our new Bookmobile to me. Nancy sent everyone the samples prior to our meeting. After some discussion, it was agreed that we would select **red** as the color.
* Security for Branches: County Admin and the BOS are concerned that all staff feel safe during these unsettled and uncertain times. Nancy has reached out to the staff in Arnold, Murphys, AC, Copper and VS. She has assured all staff that she and the community will help to make them feel safe with the protocols we have in place for COVID19.

[Please see attached report for more information.]

Treasurer: Chloe emailed everyone the December 2020 Treasurer’s report. [See attached copy]. Shirley Huberty commented that we have a bank balance of $26,037.05. She wanted to highlight that the Fidelity fund has increase significantly since we started. Our initial Investment was $697,000, and as of 12/31/20 our money is now $930,508.11. An increase of approximately $234,000!

**OLD BUSINESS**

Trivia Bee: Diane reported that Habitat used an organization called Greater Giving

(greatergiving.com) to handle their online Hoedown in August. They charge $1,200 for their services, and that’s good for one year. The most important thing to know is that we would need a web manager to help set everything up with Greater Giving. Habitat had a committee of about 5-6 people (plus additional volunteers) who handled the marketing & advertising, online auction items, raffle items, mailings etc. It took several months to get everything set up. It was suggested that everyone go to the website and read what they have to offer. Maybe this is something that we want to use for the Bookmobile drive.

Karen Eggleston asked what she should do with the donated prizes we got last year. Pru asked her to make a list and send it to her. Further discussion next month.

Bookmobile Fundraising: Bob mentioned he received a $500 donation from the Mt. Ranch Book club. Richard made a spreadsheet for everyone to review and give comments. Arlene made a flyer and a donation letter. No one but Nancy had seen these items, so Nancy sent everyone a copy. Bob will contact the Calaveras Enterprise newspaper to do a story about the fundraiser.

Angels Camp branch completion: See notes under Librarian report.

Membership: Chloe sent everyone a renewal membership letter in December.

Diane will send Shona a note to change the AC library address on the web page. Pru and Nancy will check in with Shona on the Gmail account.

SA Patio Update: Shirley mentioned that she has a meeting with the architect set up in February to go over the patio plans.

**BRANCH REPORTS**

Angels Camp: Will be hosting a drive thru *“Soups On”* fundraiser scheduled for Jan. 21st. There will also be other soup events in February & March. As soon as AC gets the go-ahead from HR to open, they will begin inviting donors and branches to view the new location.

Arnold: Herb’s newsletter is great, and it’s being sent out to 3,500 people.

Copper: No report

Moke Hill: No report

Murphys: No report

San Andreas: Held a drive thru Christmas event that was well attended by about 200 people. Books, food, games, and prizes were handed out. They collected about 70# of food for the Food Bank.

Valley Springs: No report

West Point: Hoping to have a drive thru Valentine event next month.

Meeting adjourned at 10:48.

**Next zoom meeting will be on February 10th at 9:00.**

Minutes submitted by: Diane Jarvi